

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 6/16/2015	(3) CONTACT/PHONE Ian Parkinson/781-4540	
(4) SUBJECT Submittal of a resolution authorizing the Sheriff to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR), California Men's Colony (CMC) (Clerk's File), in an amount not to exceed \$40,000 over a two year period. All Districts			
(5) RECOMMENDED ACTION It is recommended that your Board approve a resolution authorizing the Sheriff to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR), California Men's Colony (CMC), in an amount not to exceed \$40,000 over a two year period.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$20,000.00	(8) ANNUAL FINANCIAL IMPACT \$20,000.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)  N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>7/9/2013</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson/781-4540

DATE: 6/16/2015

SUBJECT: Submittal of a resolution authorizing the Sheriff to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR) (Clerks File), California Men's Colony (CMC), in an amount not to exceed \$40,000 over a two year period. All Districts

## **RECOMMENDATION**

It is recommended that your Board approve a resolution authorizing the Sheriff to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR), California Men's Colony (CMC), in an amount not to exceed \$40,000 over a two year period. All Districts

## **DISCUSSION**

The Sheriff's Office Chemistry and Toxicology Section of the Crime Laboratory has provided services to the California Department of Corrections and Rehabilitation (CDCR) for the last eight years. These services include possible controlled substance testing of items found in the possession of inmates, visitors, and/or employees. The scope of service provided is defined in the attached contract. The contract allows for revenue in the amount of up to \$20,000 annually for a two year period. As a Drug Enforcement Administration Licensed Analytical Laboratory per California Health and Safety Code section 11372.5(b), the Sheriff's Crime Lab is permitted to provide controlled substance testing to the State for \$50.00 per test. Monthly invoices will be submitted to the State in a timely manner and include the Contract Agreement number, Purchase Order number and shall be submitted in triplicate. Results of testing will be sent only to the facility submitting the sample and may be used to file charges with the District Attorney's Office or for Internal Disciplinary Action.

The Sheriff's Office has a longstanding agreement of approximately eight years with the State where the California Men's Colony (CMC) has received services from the Sheriff's Crime Lab. The State requires that the Sheriff's Office must obtain approval from the Board. Therefore, the Sheriff's Office is submitting the attached resolution authorizing the Sheriff to sign the renewal agreement.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

County Counsel has reviewed the resolution as to form and legal effect.

## **FINANCIAL CONSIDERATIONS**

The renewal agreement will produce revenue of \$20,000 annually, for a two year period, and does not require any additional staff or county match. This revenue will be allocated as follows:

Description	Amount
Crime Lab Revenue (year 1)	\$20,000
Crime Lab Revenue (year 2)	\$20,000
<b>Total</b>	<b>\$40,000</b>

The contract period for this revenue is July 1, 2015 to June 30, 2017. Revenue for the first year in the amount of \$20,000 has been included in the Sheriff's Office Fiscal Year 2015-16 budget.

## **RESULTS**

This revenue will provide continued support for the Forensic Chemistry and Toxicology Section of the Crime Laboratory. In turn, the services provided to the California Department of Corrections and Rehabilitation will help State Correctional Officers monitor the possession and use of controlled substances.

## **ATTACHMENTS**

- 1 CDCR Lab Resolution
- 2 CMC Standard Agreement